



Articulation Agreement
Atlanta Technical College
and
American InterContinental University

Introduction

This Articulation Agreement (the “Agreement”) is entered into between **Atlanta Technical College**, (the “Sending Institution”) and **American InterContinental University**, (the “Receiving Institution”), to facilitate the process for the transfer of credit between the institutions, continue educational progress toward the completion of an approved degree program and to minimize or avoid the loss of credit previously earned by a student who transfers to another institution. The Agreement acknowledges that each institution has established, and will maintain, rigorous standards and expectations for all students enrolled in and working toward the completion of its courses, programs, certificates, diplomas and/or degrees.

This Agreement formally recognizes that the Sending Institution and the Receiving Institution are educational institutions that agree to work together to preserve the integrity and to further enhance the quality of each institution’s academic offerings to currently enrolled and prospective students. The development of this Agreement between the two institutions signifies that both have extensively reviewed the other and confirmed that:

- Each institution is currently in good standing with its state regulatory body and regional or national accreditor;
- Credits awarded by the institutions have been evaluated and determined to be eligible for transfer; and
- Credits earned in certain diploma, certificate or associate’s degree programs of study (the “Transfer Programs”) have been deemed appropriate and applicable to the destination bachelor’s degree program(s) of study reflected in this Agreement. These programs are included as **Appendix A** to this Agreement and summaries of the mapping for each Transfer Program and the destination program are attached as **Appendix B**.

This Agreement reflects a commitment by both institutions to facilitate the transfer of credits earned in the Transfer Programs into a baccalaureate degree program without jeopardizing the intended mission and stated goals of either institution.

Terms

As a result of an assessment of the Transfer Programs and destination baccalaureate programs by both institutions, it has been determined that all credit earned in the Transfer Programs awarded by the Sending Institution will transfer to the Receiving Institution subject to the following conditions:

- Although credits will be accepted in transfer, additional general education and lower division credits may be needed to fulfill the program requirements. For example, applied General Education courses do not satisfy the General Education requirements of an academic degree program;
- Students from the Sending Institution will be granted admission to a baccalaureate degree program at the Receiving Institution as a result of having completed a Transfer Program with a cumulative grade point average of 2.0 or greater and upon further satisfaction of all other conditions for admission as stated in the Receiving Institution catalog. Transfer students who have completed an associate degree will not be required to take a placement test. Students who have not yet completed an associate degree and who have not yet completed the associate level English and math classes will be required to take the placement test. The admission requirements of the Receiving Institution may be viewed at <http://www.aiuniv.edu/Admissions>. Students from the Sending Institution may pre-apply to the baccalaureate program at the Receiving Institution. Pre-application is defined as the process of submitting an admissions application and official transcript to the Receiving Institution prior to the completion of an associate degree at the Sending Institution.
- The application fee shall be waived for all transfer students, regardless of whether they have earned an associate degree or simply credits toward that degree.
- All courses taken at the Sending Institution with grades "D" or better *as part of a conferred associate degree* will be accepted for credit by the Receiving Institution. In the event that the Receiving Institution has specific grade requirements for core courses in the associate degree program, the transfer student may be required to repeat a course in the associate degree program to satisfy that requirement. Transcripts of transfer students who have not yet completed an associate degree program at the Sending Institution will be subject to a course by course evaluation to determine which courses will be accepted for credit by the Receiving Institution.

- Regardless of the number of credits accepted, at least 25% of the credits for the baccalaureate degree must be completed at the Receiving Institution.

The policies for awarding credit by examination and experiential learning vary from one institution to another. Each institution will publish information about its policies for awarding credit for experiential learning, including the names of tests that are used to assess credit, cut-off scores, deadline dates for submission of scores to the Receiving Institution, and restrictions on the time interval permitted to receive current credit for a course taken some years previously. Any credit awarded by the Sending Institution for experiential learning *as part of a conferred associate degree* will be accepted for credit by the Receiving Institution. Transcripts of transfer students who have not yet completed an associate degree program at the Sending Institution will be subject to a course by course evaluation to determine which courses will be accepted for credit by the Receiving Institution. In this instance, the Receiving Institution will make the determination as to whether credit will be awarded for experiential learning.

Determination of course requirements of the major for a baccalaureate degree, including introductory and related courses, is the prerogative of the Receiving Institution. The catalog of each Receiving Institution will clearly state the requirements for each baccalaureate degree program. When specific prerequisites are required, they will be designated and noted in conjunction with the course description. Transfer students who have completed prerequisites will not be required to duplicate study in the area. The catalog will specify any restrictions or additional requirements for each major.

Institutional policies that distinguish between upper- and lower-division courses may vary at each Receiving Institution. The variation results in similar courses being identified as upper or lower division at different institutions. This can create redundancy in the curriculum of a transfer student (i.e., repeating an upper division course at the Receiving Institution when the student had completed a course with the same content and learning objectives but labeled as lower division by the Sending Institution). Receiving Institutions should attempt to avoid course duplication by transfer students by requiring the completion of a related but non-duplicative upper-division course that would enrich the curriculum of the student if permitted in the program structure through the use of electives.

The Role of the Receiving Institution

1. Transfer support material will be provided by the Receiving Institution to the Sending Institution to share with students in Transfer Programs.
2. The Receiving Institution will provide academic advising services to students who will be transferring from the Sending Institution to the Receiving Institution by telephone, email, and/or onsite at the Receiving Institution.
3. The Receiving Institution shall attempt to match, as appropriate, the student's academic accomplishments with the requirements of the degree program to which the student wishes to transfer.

4. The Receiving Institution is responsible for responding directly to students that elect to apply to the bachelor degree program of study and who do not meet admissions requirements.
5. The Receiving Institution retains the right to determine the number of credits a student must complete and the obligations he/she must satisfy prior to conferring a baccalaureate degree.

The Role of the Sending Institution

1. The Sending Institution will provide the opportunity for a representative from the Receiving Institution to meet with students in the Transfer Programs who have indicated an interest in the bachelor's degree program.
2. The Sending Institution will assist the Receiving Institution in the distribution of transfer materials to alumni as well as former and current students.
3. The Sending Institution has the responsibility to certify and document on the student transcript that the student has completed the stated requirements for the Transfer Programs, or earned credits toward the completion of the Transfer Programs. The academic record from the Sending Institution shall include all courses attempted.

Curriculum Changes

Both parties agree to inform the other regarding curriculum changes that may impact the terms of this Agreement. Proposed changes to the Transfer Programs or the Receiving Institution's bachelor's degree program should be made with enough advance notice to allow an orderly and timely change to the terms of this articulation agreement. The failure of either party to notify the other of program changes and amend this Agreement may result in the denial of transfer credits.

Additional Terms

Both parties agree to notify each other of any adverse changes in its accreditation or state licensure status.

Any written materials published and distributed by either the Sending Institution or the Receiving Institution that reference this Agreement or a relationship between the Sending and Receiving Institutions must be approved by each respective party, and their regulatory agencies as required, prior to use.

Transfer literature will be updated on an annual basis as a result of a mutual review process.

No financial implications concerning the transfer or exchange of cash, equipment, or real estate are intended or implied by this Agreement. The Sending Institution and the Receiving Institution are separate and independent institutions of higher education.

All courses taken at the Sending Institution with grades “D” or better *as part of a conferred associate degree* will be accepted for credit by the Receiving Institution. In the event that the Receiving Institution has specific grade requirements for core courses in the associate degree program, the transfer student may be required to repeat a course in the associate degree program to satisfy that requirement. Transcripts of transfer students who have not yet completed an associate degree program at the Sending Institution will be subject to a course by course evaluation to determine which courses will be accepted for credit by the Receiving Institution.

All courses taken at the Sending Institution with a “P” earned in a pass/fail class *as part of a conferred associate degree* will be accepted for credit by the Receiving Institution. Transcripts of transfer students who have not yet completed an associate degree program at the Sending Institution will be subject to a course by course evaluation to determine which courses will be accepted for credit by the Receiving Institution.

Any credit awarded by the Sending Institution for credit by examination, dual credit, and/or experiential learning *as part of a conferred associate degree* will be accepted for credit by the Receiving Institution. Transcripts of transfer students who have not yet completed an associate degree program at the Sending Institution will be subject to a course by course evaluation to determine which courses will be accepted for credit by the Receiving Institution. In this instance, the Receiving Institution will make the determination as to whether credit will be awarded for credit by examination, dual credit, and/or experiential learning.

When a student initiates a change in the stated major or degree objectives after enrolling at the Receiving Institution, the student assumes full responsibility for meeting the specified new degree and/or major requirements. In particular, students who have completed a Transfer Program, or credits toward that credential, and then transfer out of the baccalaureate program covered by this Agreement should anticipate potentially significant changes in degree program completion requirements. The Receiving Institution therefore shall provide pre-transfer counseling to such students to alert them to the ramifications of this decision.

Terms of Agreement

This agreement will be in effect for five years from the date of execution. Renewal of the agreement with appropriate content changes will be discussed at the end of this time period.

Termination of this agreement may occur by either party with a ninety (90) day written notification, or immediately if 1) the Sending or Receiving Institution loses state or

accrediting agency approval, or 2) if any regulatory agency that oversees the Sending or Receiving Institution notifies either that this Agreement violates agency standards. Such termination will have no impact upon students that have already enrolled at the Receiving Institution. In the event of a termination of this Agreement, each institution will be responsible for amending any publications or websites as needed and for disposing of any brochures or related materials at their own physical locations.

Dr. Alvetta Peterman Thomas, President
Atlanta Technical College

Date

Dr. George Miller, President and Chancellor
American InterContinental University

Date

Please send signed agreement to:

Career Education Corporation- AIU
Attn: Educational Alliance Center
231 N. Martingale Road
Schaumburg, IL 60173



Articulation Agreement Appendix A

Atlanta Technical College and American InterContinental University

Articulation – Associate Degree to AIU Bachelor Specialization Programs

Approved Atlanta Technical College degrees, as listed in Table 1 (see next page), may be articulated into the AIU Bachelor Specialization programs indicated with a check mark.

Students with the conferred degrees as shown in Table 1 are approved to enter the Bachelor Specialization programs as listed in Table 1 at Junior standing, with 90 quarter hours of credit. Associate degree CGPA must be 2.0 or above on a 4.0 scale.

Atlanta Technical College Associate degrees not listed in Table 1, or degrees from catalogs previous to the 2012-2013 Atlanta Technical College catalog may be reviewed on a case by case basis, and are not explicitly covered under this agreement. AIU must be notified of curriculum changes in a timely manner so that this agreement can be amended, if necessary.

The University reviews its academic programs on a regular basis to ensure relevancy with current employment requirements and market needs. As deemed appropriate, AIU may change, amend, alter or modify program offerings and schedules to reflect this feedback. As such, the current AIU catalog should be consulted for degree requirements at the time of enrollment. The most recent AIU catalog and Addendum can be found at AIUNIV.EDU, at the following address:
<http://www.aiuniv.edu/Admissions/Documents-And-Resources>

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Appendix B

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Students with the conferred degrees as shown in Table 1 are approved to enter the Bachelor Specialization programs as listed in Table 1.

The student must meet the specific Bachelor's degree requirements of AIU, which may mean extending the number of credit hours to earn the degree if the 60 semester hours or 90 quarter hours in the Associate degree do not include all of the degree prerequisites or graduation requirements of AIU.

Students may be required to complete AIU Lower Division Core courses, if equivalent courses were not completed within Associate degree. This may extend total program length beyond 180 quarter hours, depending on the coursework completed within the conferred Associate degree, and if the Associate degree was in a different field than the student's selected program at AIU.

Atlanta Technical College Associate degree graduates may also be required to take additional general education courses in order to fulfill program requirements or prerequisite requirements (depending on the general education coursework completed within the conferred Associate degree).

Please note that students who reside in Arkansas or Minnesota at the time of enrollment at AIU will be required to complete HIST 105, U.S. History, in place of one General Elective if they have not completed a comparable course within their conferred Associate degree.

If a college level, degree applicable course is determined to be substantially similar to a course in the student's program at AIU, the student will not be required to repeat the course. Upon review of the individual student's official transcript, any matching coursework, as determined by AIU's Prior Learning Assessment Department, will be removed from the remaining requirements. A maximum of 90QH can be applied in transfer of a conferred articulating Associate degree. Up to 45QH of the remaining 90QH with AIU may be fulfilled by transfer credit outside of the articulating degree, if the courses are applicable to the remaining Bachelor's degree requirements. However, a minimum of 25% of the hours required to earn an AIU Bachelor's degree (at least 45QH) must be completed with AIU. General electives may be scheduled in order to meet the minimum degree requirement of 180 quarter hours in the event that a student has met multiple prerequisite courses or core requirements within their Atlanta Technical College degree.

Upon enrollment, students should provide AIU Prior Learning Assessment with a current copy of their official or unofficial transcript so that a tentative degree plan can be created. An official transcript must be on file for credit to be posted to the student's degree plan. AIU Prior Learning Assessment can be contacted at the following email address: 850AIUOPLA@careered.com. Students should include **Articulation** in the subject line, and indicate that they are enrolling under the terms of the Atlanta Technical College/AIU articulation agreement.

Complete degree requirements, courses, and options in the Bachelor specialization programs are listed in the most recent AIU catalog/catalog addendum.