



(Mandatory for all 16 and 17-year-olds)

Enrollment Application
State-approved Adult Education Programs

Form with fields: APPLICANT NAME (Last, First, Middle/Former): PLEASE PRINT; DATE OF BIRTH; AGE; SOCIAL SECURITY or ID Number; MAILING ADDRESS; PHONE # (include area code); GENDER: MALE FEMALE; ADMISSION CATEGORY (please check one); NAME & LOCATION OF LAST SCHOOL ATTENDED; DATE LAST ATTENDED; Describe reason for requesting admission to a state-approved adult education program and/or permission to take the GED® Test; APPLICANT'S SIGNATURE; DATE.

Parent/Guardian Permission to Enroll/Take the GED® Test
(Applicable to Admission Category of Parent/Guardian Permission Only)

Signature of parent/guardian must be completed in the presence of a witness.

I certify that I am the parent/legal guardian of the applicant above and I give him/her permission to enroll in a state-approved adult education program and take the GED® Test.

Form with fields: PARENT/GUARDIAN NAME: PLEASE PRINT; SIGNATURE OF PARENT/GUARDIAN; DATE.

I, the witness, affirm that the signature of the parent/guardian has been written in my presence. I agree that the Technical College System of Georgia may contact me in reference to the validity of the parent/guardian signature.

Form with fields: WITNESS NAME: PLEASE PRINT; SIGNATURE OF WITNESS; DATE; ADDRESS OF WITNESS; TITLE/POSITION OF WITNESS; PHONE #.

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| Applicant Name – Last, First (PLEASE PRINT): | Date: |
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Adult Education Program Enrollment Approval

I certify that this applicant is **NOW ENROLLED** in a state-approved adult education program. I certify that I have required proof of identity from the applicant and appropriate documents are attached. I have reviewed the application and find it accurate to the best of my knowledge.

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| PROGRAM ADMINISTRATOR/DESIGNEE NAME: PLEASE PRINT | |
| TITLE: | ADULT EDUCATION PROGRAM/SITE: |
| ADDRESS: | PHONE #: |
| PROGRAM ADMINISTRATOR/DESIGNEE SIGNATURE: | DATE: |

Recommendation to Take the GED® Test

16 and 17 year olds can receive a recommendation to take the GED® Test, in two ways:

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| <ol style="list-style-type: none"> 1. Score at least a 6.0 GE on TABE 11&12 Reading (536+) and Math (537+) and 2. Score at least 150 on two GED Ready™ Tests or 60% on two of Aztec’s GED Practice Tests. 3. Agree to maintain enrollment in the adult education program through the successful completion of GED® Testing. | <ol style="list-style-type: none"> 1. Complete TABE 11&12 Reading and Math pre-tests and 2. Score at least 150 on all four GED Ready™ Tests or 60% on all four of Aztec’s GED Practice Tests. 3. Agree to maintain enrollment in the adult education program through the successful completion of GED® Testing. |
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I certify that the applicant listed on page one has met the above requirements.

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| TEACHER NAME: PLEASE PRINT | ADULT EDUCATION PROGRAM/SITE: |
| <input type="checkbox"/> 6.0 on Reading and Math <input type="checkbox"/> 150 on two GED Ready™ Tests or 60% on two of Aztec’s GED Practice Tests | <input type="checkbox"/> Completed Reading and Math pre-tests <input type="checkbox"/> 150 on all four GED Ready™ Tests or 60% on all four of Aztec’s GED Practice Tests |
| TEACHER SIGNATURE: | DATE: |

Approval to Take the GED® Test

I have reviewed the application and find it accurate, to the best of my knowledge. I certify that the applicant has met Georgia GED® Testing eligibility requirements for 16 and 17 year olds in a state-approved adult education program based on the information provided by the applicant and the teacher listed above. The program will complete a *Request for GED Testing Approval* form and submit it, along with a summary report of Aztec GED® Practice Test scores (if applicable), to the Georgia GED® Testing Program (GaGTP) for final approval.

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| PROGRAM ADMINISTRATOR/DESIGNEE NAME: PLEASE PRINT | |
| PROGRAM ADMINISTRATOR/DESIGNEE SIGNATURE: | DATE: |

In order for Underage Youth (16 and 17-year-olds) to take the GED® Test in Georgia prior to their 18th birthday, they must enroll in an approved Adult Education program and complete requirements necessary to be granted approval to take the GED® Test early.

Adult Education Program Enrollment Steps

1. Fill out the application form provided by the local adult education program. Select the appropriate admission category and provide documentation, as needed.

- a. **Parent/Guardian Permission** – parent/guardian must sign the application in front of a witness
- b. **Marriage** – attach a copy of your marriage certificate
- c. **Legal Emancipation** – attach a copy of your emancipation document
- d. **Court Order/Adjudication** – attach documentation from Juvenile Justice, correctional facility, etc.
- e. **Special Program** – attach official enrollment forms from an approved organization, e.g. Job Corps, Youth Challenge

2. Validate that you have withdrawn from K-12 education by attaching ONE of these documents. Court Order/Adjudication and Special Program students are exempt from this requirement.

Public and Private School Applicants

- a. An official withdrawal document from the last school attended by the applicant.
- b. A letter from the superintendent or designee indicating that you are not currently enrolled or were never enrolled in the local school system.

Home School Applicants

- a. An Underage Enrollment Affidavit for Home School Students (available from the adult education program)

3. Provide legal identification with proof of age with your submitted application and supporting documentation. The program will admit you only if you have submitted all required documents.

GED® Testing Approval Steps

There are two ways to receive a recommendation to take the GED® Test.

1. Take a TABE 11&12 test in Reading and Math.

- If you score at least a 6.0 grade equivalent on TABE 11&12 Reading (536+) and Math (537+), you must also score at least **150** on **two** GED Ready™ Tests **or** 60% on **two** of Aztec's GED Practice Tests.
- If you score less than a 6.0 grade equivalent on TABE 11&12 Reading (536) and Math (537), you must score at least **150** on **all four** GED Ready™ Tests **or** 60% on **all four** of Aztec's GED Practice Tests.

2. Schedule a time with your teacher to take a GED Ready™ or Aztec GED® practice tests.

- **GED Ready™** - With your teacher, create a profile on the *MyGED™* portal at www.ged.com. Then, take the *GED Ready™* practice test. The practice test must be administered in the adult education program. *GED Ready™* scores earned outside of the program will not be considered for testing approval.
- **Aztec's GED® Practice Test (if available)** – With your teacher, create a login/password. Then, take a GED® Practice Test. A score of 60% on each subtest demonstrates your ability to pass the GED® Test. The practice test must be administered in the adult education program. *Aztec GED® Practice Test* scores earned outside of the program will not be considered for testing approval.

3. Agree to maintain enrollment in the adult education program until you have successfully completed your GED® Testing, as outlined by the adult education program you attend.

After successful completion of these requirements, the program will complete a *Request for GED Testing Approval* form and submit it to the Georgia GED® Testing Program (GaGTP) for final approval. You will receive an email from the GED Testing Service® with scheduling instructions, if approved.